COURSE TITLE:

Train the Trainer for Facilitators

Become an unflappable facilitator who adapts to the moment and lands the message with even the most reticent learners.
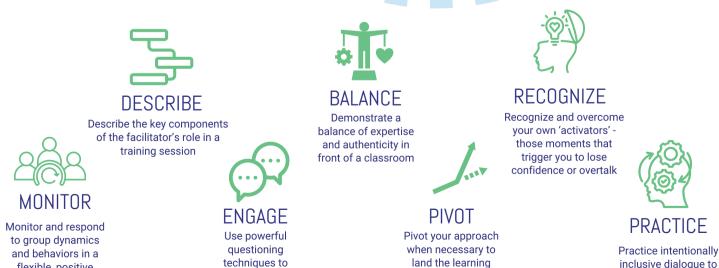
DESCRIPTION

Facilitating adult learning experiences requires a specialized skill set. You need to be focused on the objectives, roll with disruptions, engage learners with different styles and priorities - all while keeping everything on time and on task. Are you ready to take your facilitation skills to the next level? This session will equip you with the tools and techniques to captivate your audience, navigate tricky situations, and facilitate with finesse - and give you plenty of opportunities to practice and refine these skills with your peers. You will leave this session with newfound confidence, a toolkit of facilitation strategies, and the ability to keep even the most diverse audiences and challenging participants engaged and excited throughout any training session. Get ready to unleash your inner facilitation rockstar!

🕐 90 MINUTES | VIRTUAL OR LIVE

OBJECTIVES

DESCRIBE
Describe the key components of the facilitator's role in a training session

MONITOR
Monitor and respond to group dynamics and behaviors in a flexible, positive manner

ENGAGE
Use powerful questioning techniques to engage participants

BALANCE
Demonstrate a balance of expertise and authenticity in front of a classroom

PIVOT
Pivot your approach when necessary to land the learning objectives

RECOGNIZE
Recognize and overcome your own 'activators' - those moments that trigger you to lose confidence or overtalk

PRACTICE
Practice intentionally inclusive dialogue to engage equitably

THE FLOW

INTRODUCTION & CONTEXT
Our goal is to provide the insights, info, and tools needed for great facilitation, and give you the opportunity to practice and refine these skills!

5 MIN

WARM UP: WORST CASE
Participants take turns being the group facilitator and responding quickly to "worst case scenario" challenges that are presented to them.

10 MIN

EQUITABLE ENGAGEMENT
Introduce the idea of equity in group dynamics and its role in fostering inclusive learning environments, participants work in small groups to plan and practice responsive strategies for different case scenarios.

20 MIN

GROUP DYNAMICS
Participants will brainstorm a list of challenging group behaviors, and then practice assuming the best and identifying the human need that drives those behaviors, participants will then work in small groups to practice responding to those needs in a positive, flexible manner.

20 MIN

FACILITATION & YOU
Participants work together as a group to define the ideal role of the facilitator- and articulate specific actions that exemplify that role. Then, participants will work in pairs to identify triggers that pull them out of the ideal facilitator role, and practice techniques to work through them.

15 MIN

READING THE CLOCK & THE ROOM
Large group discussion on strategies for managing time and adapting content timing to meet the needs of learners while still covering all objectives.

20 MIN

CLOSE & REFLECT
Participants identify at least one element of the workshop they can incorporate into their work.

5 MIN

EXPAND IT

- You've honed your facilitation skills - now it's time to do the same for your presentations skills. From organizing content, to your fine-tuning audio and visual elements to capture the attention of the most distracted learner, Powerful Presentations will give you the skills to make even the dullest subject matter come alive.
- Leverage the power of Storytelling to maximize the impact and retention of your presentations and facilitated sessions. This workshop teaches you how to craft and illustrate a compelling narrative that will take your presentations to the next level.
- Presenting on a topic full of numbers, graphs and data? Make it make sense with Storytelling with Data - ensuring that your participants walk away with memorable facts and figures, not a jumble of numbers.